



TERMS OF REFERENCE

METRICS WORKING GROUP

Mandate: The CanWaCH Metrics Working Group (MWG) serves as a **technical advisory group and resource** to the global cooperation sector, with a particular focus on research, evidence, monitoring, evaluation, accountability, and learning (REMEAL) within the global health context. The MWG exists to strengthen the capacity of Canadian actors and their global partners in regards to REMEAL, and to support the achievement of CanWaCH objectives.

Specifically, the MWG, with its collective expertise in REMEAL, is mandated to **advise, connect, strengthen, and share** in several key areas:

1. **Advise:** Provide expert guidance to CanWaCH in its efforts to support capacity strengthening of Canadian global health and development actors (and their partners) on questions and initiatives related to REMEAL.
2. **Connect:** Leverage their networks within REMEAL to link relevant and diversified subject matter experts with colleagues seeking these insights and connections.
3. **Strengthen:** Offer expert and practical guidance to the sector through capacity-building, knowledge generation, and learning activities coordinated by CanWaCH.
4. **Share:** Demonstrate leadership in REMEAL through the transparent sharing of data via the [CanWaCH Project Explorer](#), as well as sharing successes, lessons learned, and relevant practical guidance tools in order to motivate others in the sector to do likewise.

The annual **MWG Work Plan** outlines the detailed objectives of the working group each year. Objectives and activities are determined based on consultation with the MWG as part of an annual strategic planning process. The MWG may form subgroups as needed to tackle specific projects or subjects of interest.

Date Established: June 2017

Last Revised: October 2023

Coordination: CanWaCH's Secretariat will be responsible for all Group administration. The MWG membership will appoint up to 2 members to act as Chair/Co-Chairs, and may appoint administration positions (such as Chair or Co-Chair) to subgroups. Chair/Co-chairs will be elected by the MWG based on interest and group consensus.

Membership and Requirements:

The MWG consists of both **standing** and **ad hoc** members. Group members are appointed on an ongoing basis at the discretion of the Secretariat, in consultation with current members. Interested individuals may be asked to submit a CV. Expressions of interest in joining the MWG should be directed to impact@canwach.ca

To be a member of the MWG, an individual must be:

- An employee or consultant for a CanWaCH member in good standing; or
- A representative from Global Affairs Canada in a relevant department; or
- Invited to join the MWG at the discretion of the CanWaCH Secretariat.

1. Standing Members

Standing members typically represent thought leaders and practitioners who possess significant expertise in global health and rights data, monitoring, evaluation, research and learning practice. They are also typically a decision-maker for their affiliated member organization, or have the capacity to influence decision-making in regards to REMEAL.

However, members are ultimately appointed to the MWG on the basis of their individual expertise and not their affiliation. As such, members must possess the knowledge and skills to contribute independently to the objectives of the group.

Standing membership will change from time to time, up to a maximum of 25 Standing members, or a reasonable number as determined by MWG. Membership should ideally reflect a diversity of organization size, area of expertise, language, and location.

Standing members are expected to attend meetings consistently and actively. Individuals who are unable to contribute in this way may be invited by the Secretariat to participate as ad hoc members instead.

2. Ad hoc Members

In order to achieve the objectives of the MWG, ad hoc members may be invited to participate in MWG meetings for a period of time, to lead or contribute to specific projects, initiatives, subgroups, or discussions. CanWaCH may approach individuals or organizations to invite them to participate or nominate a candidate with relevant expertise.

The number of participating ad hoc members will vary based on the activities and needs of the MWG.

Meeting Frequency and Format:

Monthly on the third Thursday of the month, with additional meetings as required. The MWG is a virtual working group. Meetings take place via videoconference, with occasional in-person meetings as required.